



ManageBac Parent Guide

Mobile App

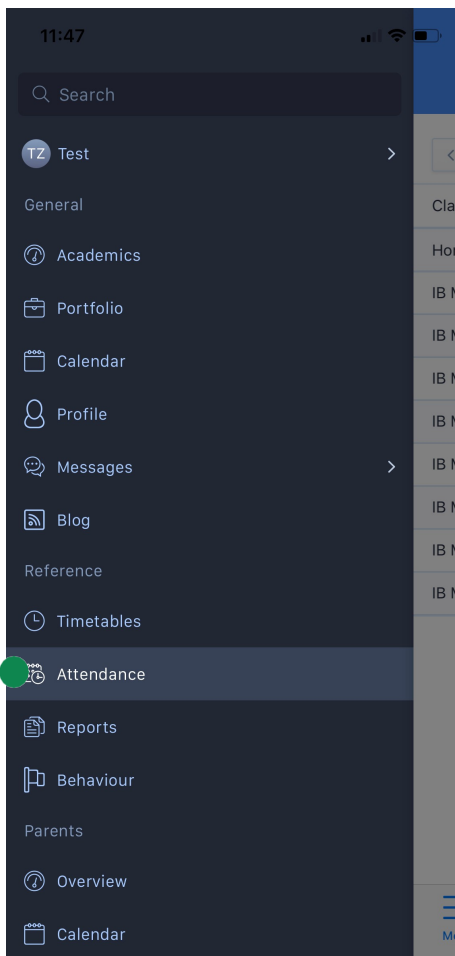


Guide by Lindsey Devillier (@ljdevillier) for Beijing World Youth Academy

ManageBac Attendance

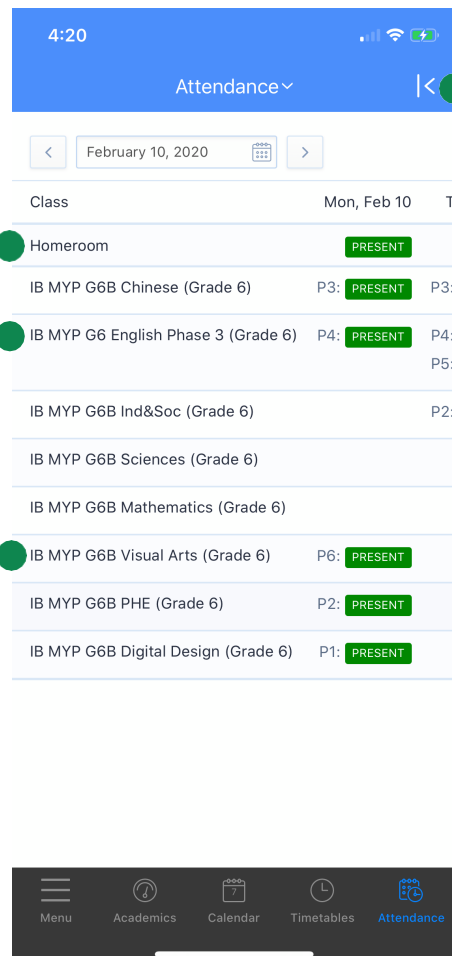
Managebac Homepage.

From the ManageBac navigation menu choose "Attendance".



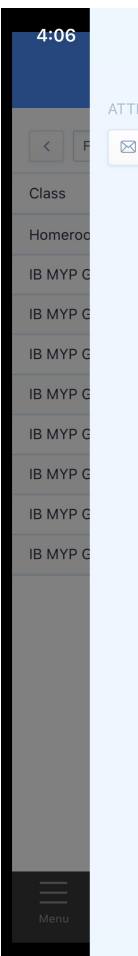
Attendance Tab.

Here you can see your child's attendance each day of the week for Homeroom and subject classes.



Attendance Excusals.

Choose this menu option to open the attendance excusal window.



ManageBac Courses

Academics.

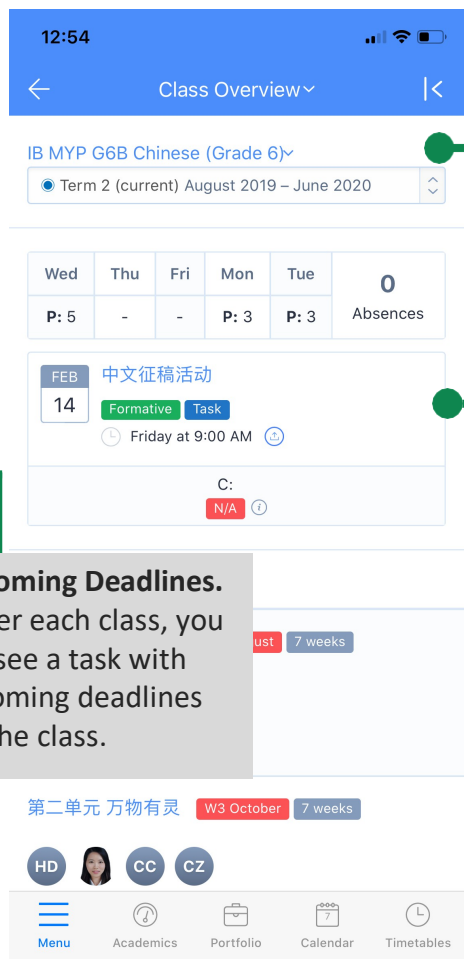
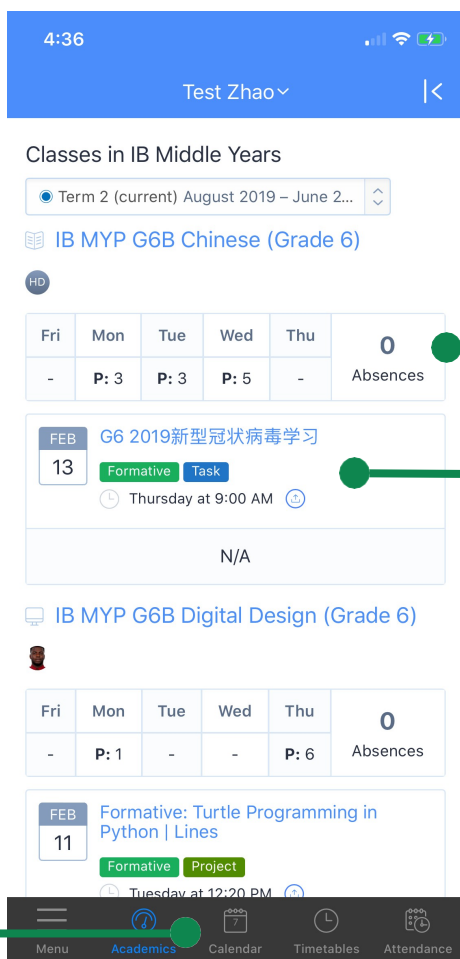
Choose “Academics” to see a list of classes, timetable for each class, absences, and upcoming task deadlines.

Timetable and Absences.

You can see a list of when classes are scheduled during the week, and your child’s absences for the week.

Classes.

Choosing a class will give information about that class, including updates on formative and project tasks and assessment data.



Upcoming Deadlines.
Under each class, you will see a task with upcoming deadlines for the class.

ManageBac Calendar

Calendar.


Choosing "Calendar" will show a monthly summary of all tasks due in each class.

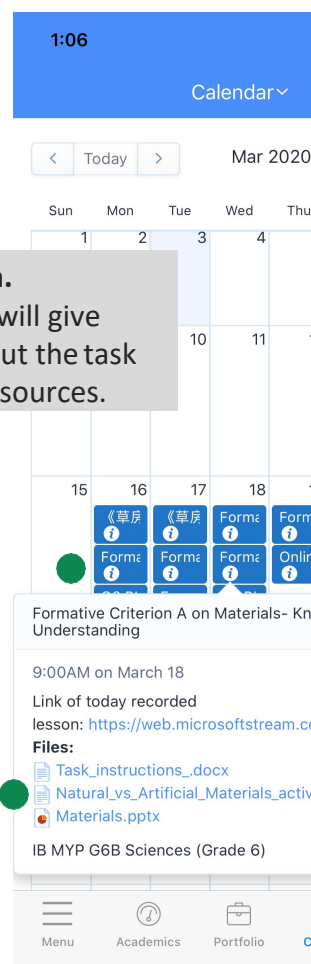
Calendar Tasks.

The calendar shows upcoming task deadlines.



Task Information.

Choosing the  will give more details about the task as well as task resources.





ManageBac

家长使用指南

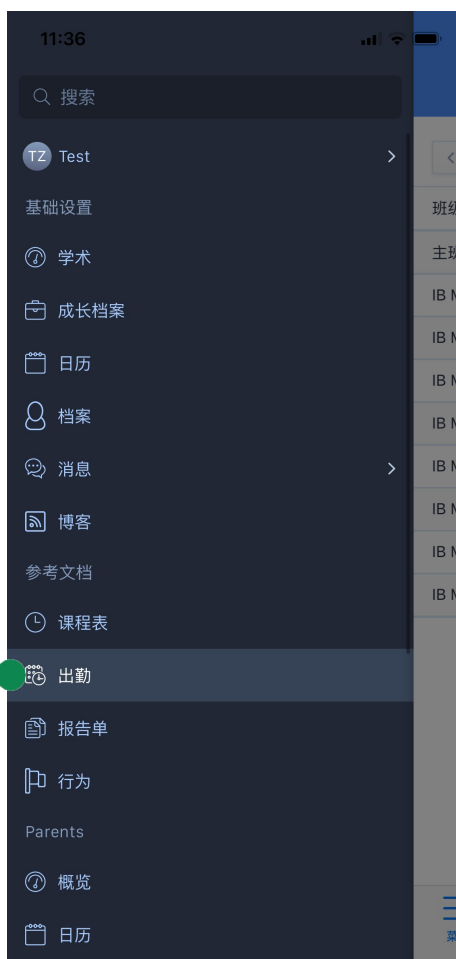
移动应用程序



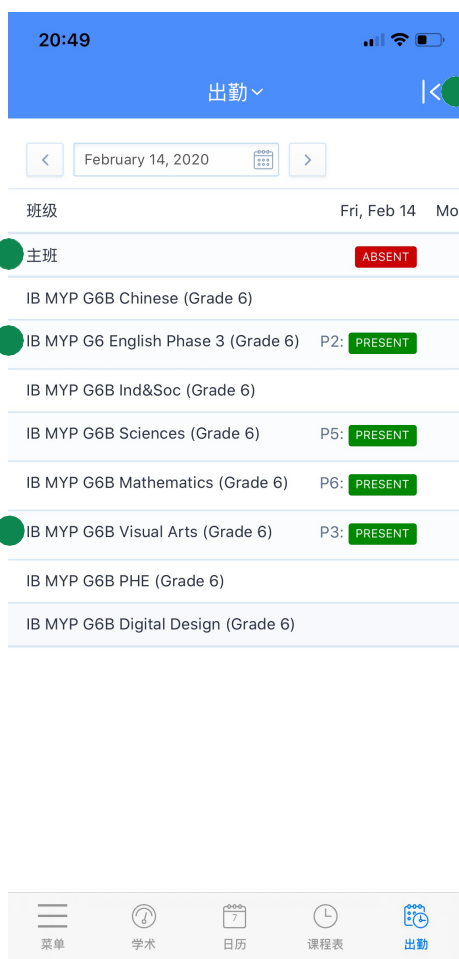
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ManageBac 考勤

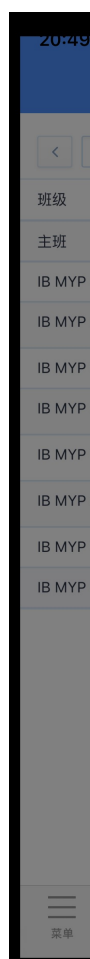
Managebac 主页
从ManageBac导航菜单中，选择“出勤”。



出勤标签
在这里，您可以看到您的孩子每周在主班和各科任课中的日出勤情况。



请假单
选择此菜单可
开请假单窗口



ManageBac 课程

学术

选择“学术”，以查看课程列表、各科课程表、缺勤和即将到来的任务截止日期。

课程表和缺勤

您可以看到每周的课程安排，以及您孩子的缺课情况。

课程

选择一节课，会为您提供更多信息，以及形成性和终结性的任务及评估数据更新。

4:36 Test Zhao

Classes in IB Middle Years

Term 2 (current) August 2019 – June 2020

IB MYP G6B Chinese (Grade 6)

Fri	Mon	Tue	Wed	Thu	0
-	P: 3	P: 3	P: 5	-	Absences

FEB 13 G6 2019新型冠状病毒学习

Formative Task

Thursday at 9:00 AM

N/A

IB MYP G6B Digital Design (Grade 6)

Fri	Mon	Tue	Wed	Thu	0
-	P: 1	-	-	P: 6	Absences

FEB 11 Formative: Turtle Programming in Python | Lines

Formative Project

Tuesday at 12:20 PM

Menu Academics Calendar Timetables Attendance

12:54 Class Overview

IB MYP G6B Chinese (Grade 6)

Term 2 (current) August 2019 – June 2020

Wed	Thu	Fri	Mon	Tue	0
P: 5	-	-	P: 3	P: 3	Absences

FEB 14 中文征稿活动

Formative Task

Friday at 9:00 AM

C: N/A

第二单元 万物有灵 W3 October 7 weeks

HD CC CZ

Menu Academics Portfolio Calendar Timetables

即将到来的截止日期在每节课下方，您会看到一个任务以及任务截止日期。

ManageBac 日历


日历

选择“日历”将显示每节课
当月所有应完成的任务摘要。

日历任务

日历显示即将到来的
任务截止日期。

任务信息

选择  选项将提供关于任务的
更多细节以及任务资源。

