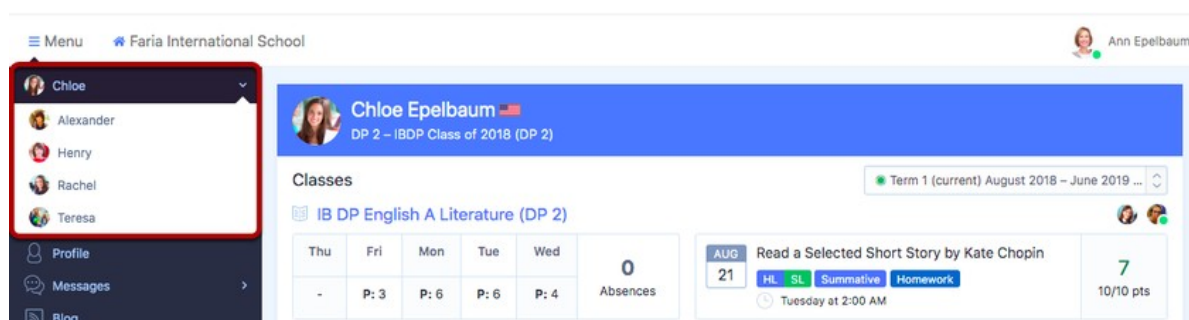


## 以家长身份浏览 ManageBac

请参阅下面的分步说明：<https://vimeo.com/181144608>

### 一. 在菜单顶部选择您孩子的姓名

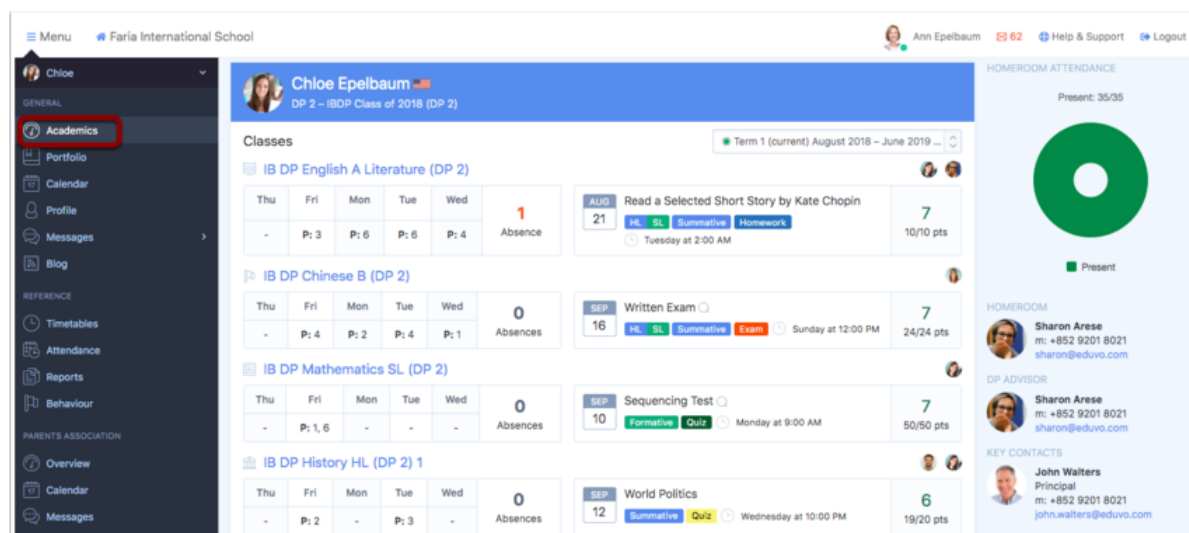


这一步可以让你选择查看多个在 ManageBac 上注册过的子女选项。选择之后，你将看到他们的班级和上次完成的任务概述。

注意：如果你的小孩还未出现在 ManageBac 上，请联系你学校的管理员及时处理。

### 二. 学术

学术标签详细说明了你孩子在每个班级内的学业进度，并且你能查看过去的成绩单和未来的学习计划。单击单个班级以查看正在被教授的单元计划并查看教师留下的任务和作业。



当你第一次点击学术标签时，你将看到我们的成果跟踪器，它为你提供了你孩子的课程概述、每个班级的出勤情况以及最近完成的任务和评价。

The screenshot shows a 'Class Overview' page for 'IB DP English A Literature (DP 2)'. The page is divided into several sections:

- Navigation Sidebar:** Includes 'Academics' (highlighted with a red box), 'Portfolio', 'Calendar', 'Profile', 'Messages', 'Blog', 'Timetables', 'Attendance', 'Reports', 'Behaviour', 'Overview', 'Calendar', 'Messages', and 'Files'.
- Class Overview Header:** Shows 'IB DP English A Literature (DP 2)' and 'Term 1 (current) August 2018 - June 2019'.
- Attendance Table:** A table with columns for days of the week (Wed, Thu, Fri, Mon, Tue) and a total 'Absences' count of 0. Below the table, it shows 'P: 3', 'P: 6', and 'P: 6'.
- Calendar:** Shows 'AUG 21' with a task 'Read a Selected Short Story by Kate Chopin' and a score of '7' out of '10/10 pts'. The task is scheduled for 'Tuesday at 2:00 AM'.
- Unit Details:** Titled 'Short Stories - Concepts, interpretations, and experiences of the world', it includes 'Essential Understandings' and 'Inquiry Questions'.
- Teachers:** Lists 'Risa Aoki' (m: +852 9208 8021, mb.test.teacher@gmail.com) and 'Sharon Arese' (DP Coordinator, m: +852 9201 8021, sharon@eduvo.com).

你可以单击每个单独的班级以获取每个正在进行的课程的概览。

1. **概览:** 菜单顶端导航将显示学生课堂出勤率，当前单元计划和最近一次完成的任务。

2. **单元计划:** 探索课程的各个维度，并查看正在被教授的单元。了解每个单元中的关键概念，学习概况和 ATL 技能，以及任何年级组中的关键内容，例如：服务式学习等。

**Stream View** 3

- [Interview with Stephen King on the nature of writing](#)
- [Read a Selected Short Story by Anton Chekhov](#)  
HL Summative Homework Sunday at 9:00 AM
- [Kate Chopin Stories](#)
- [Read a Selected Short Story by Kate Chopin](#)  
HL Summative Homework Monday at 4:00 PM
- [Short Story Analysis Quiz](#)  
HL Summative Quiz Sunday at 2:00 PM

**Assessment** 4

Assessment Item	Score
Read a Selected Short Story by Kate Chopin	7
Read a Selected Short Story by Anton Chekhov	5
Short Story Analysis Quiz	7
Write a Short Story Themed on Katharine Mansfield	7

**AUG 21** Read a Selected Short Story by Kate Chopin  
HL SL Summative Homework Tuesday at 2:00 AM 7  
10/10 pts

Write a one paragraph reflection

[Essay.pdf](#)  
2 MB Uploaded on Sep 20, 2018 at 12:00 AM

**SEP 20** Short Story Analysis Quiz  
HL Summative Quiz Thursday at 2:00 PM 7  
15/15 pts

Short Quiz over the Short Story Analysis terms as provided in the class handout.

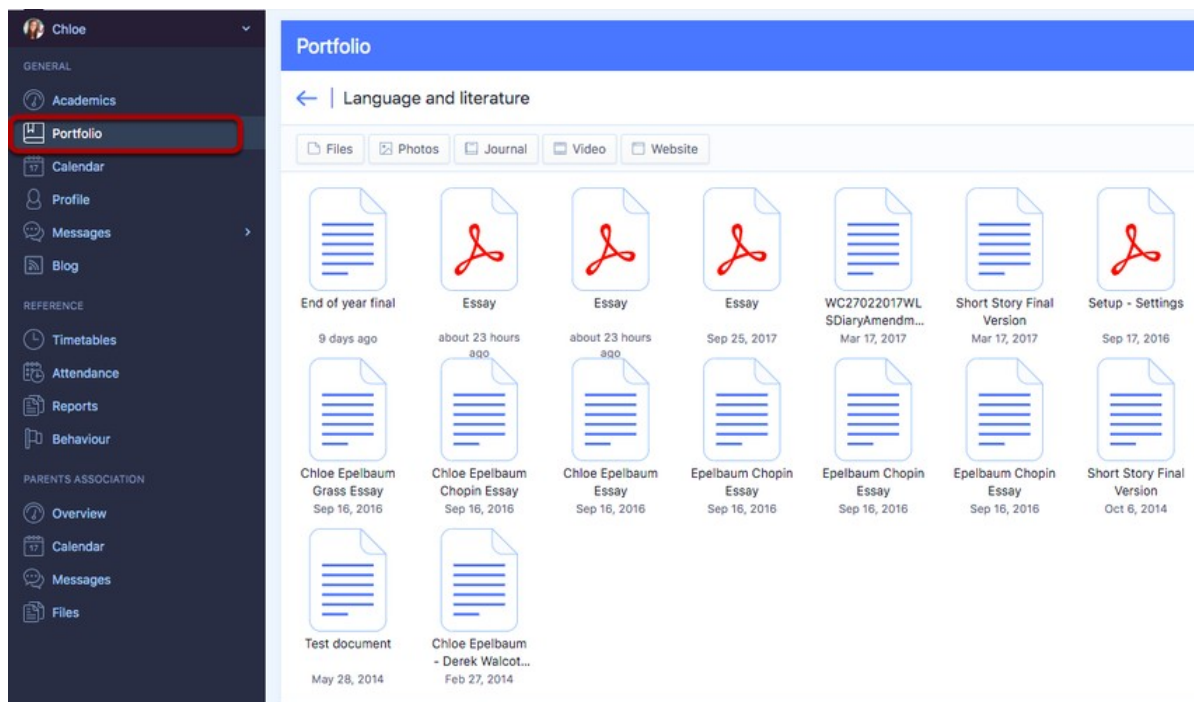
**SEP 25** Read a Selected Short Story by Anton Chekhov  
HL Summative Homework Tuesday at 9:00 AM 5  
9/10 pts

Write a one paragraph reflection on a story of your choice. Please consult pp. 43-99 in your anthology.

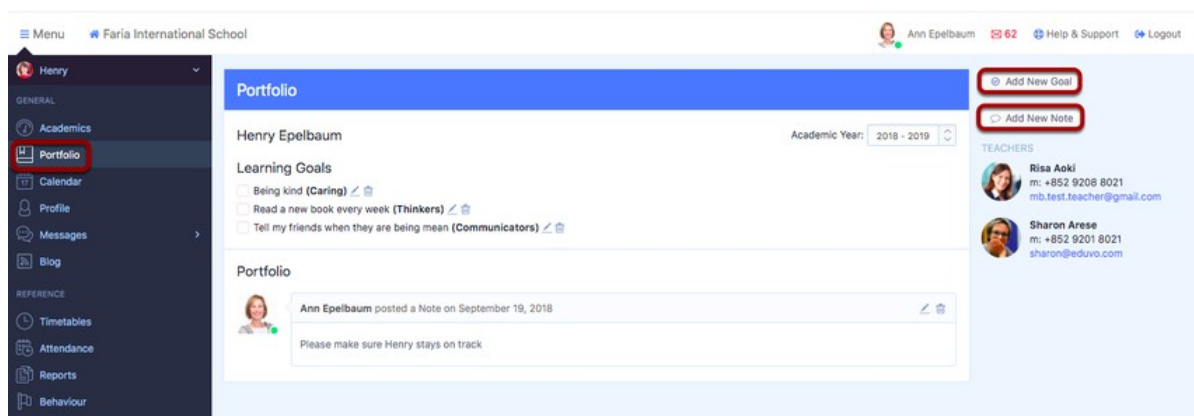
3. **学习路径图**：查看单元计划内教师创建的结合教学资源的学习路径图。

4. **评估**：查看教师留下的任务和作业。

### 三. 成长档案

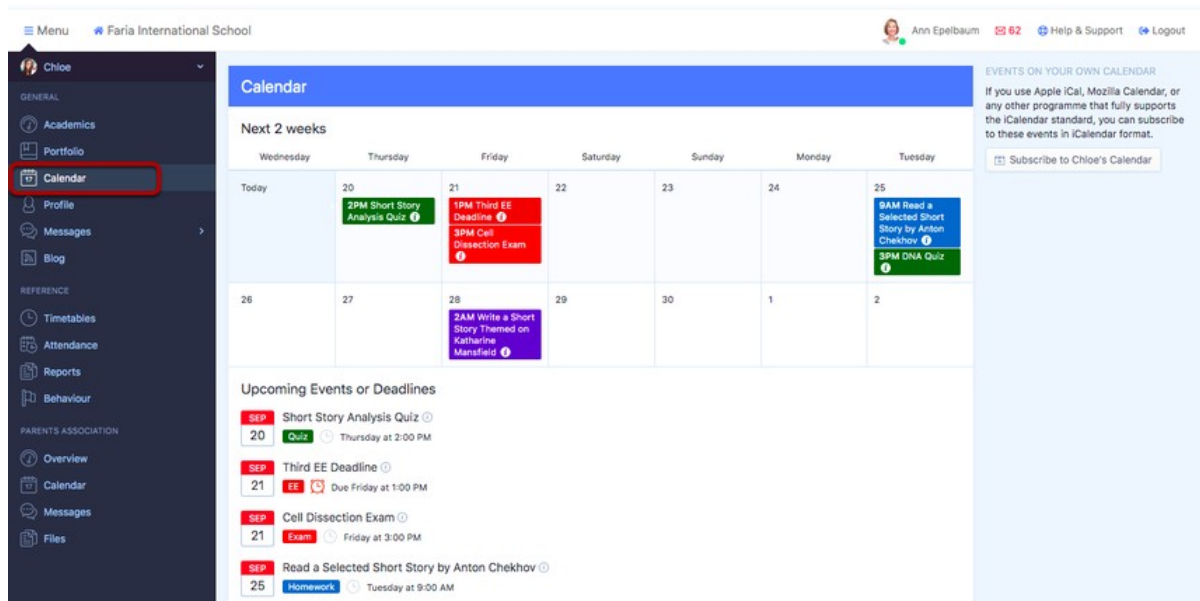


单击**成长档案**标签，以查看你孩子或教师已上传到学生个人相关的学习内容。



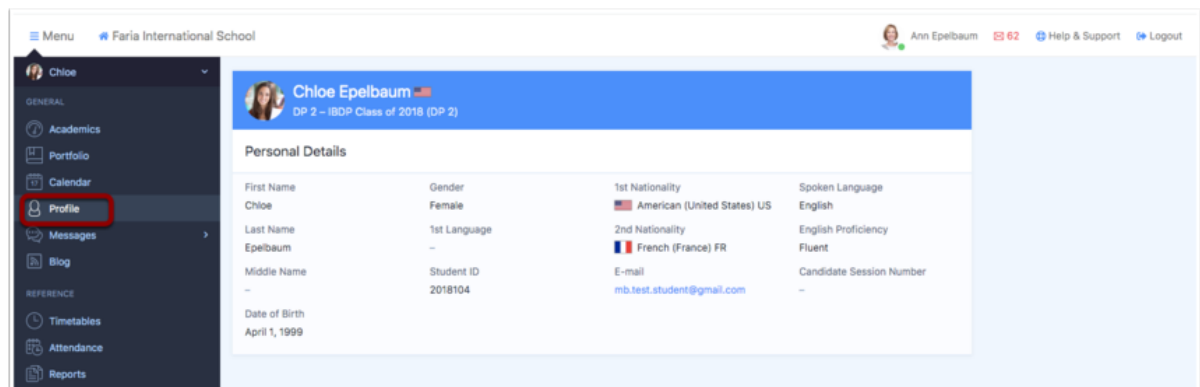
如果你的孩子在 **IB PYP** 阶段，你可以在成长档案中给教师留言。

#### 四. 日历



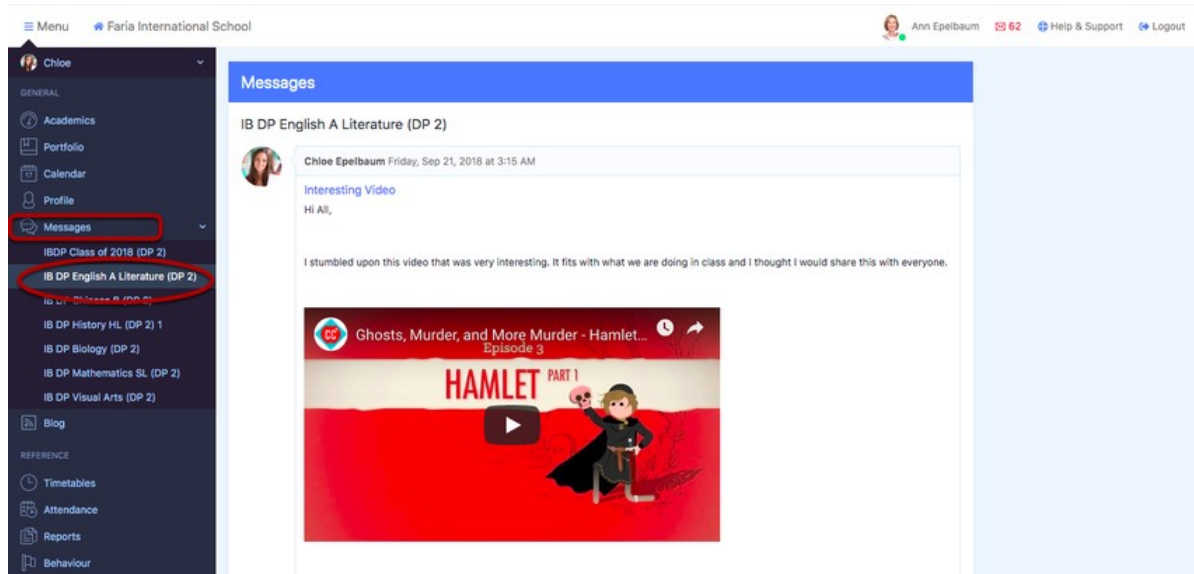
日历标签可让你以日历形式查看孩子的学习和活动事项。

## 五. 个人信息档案



你可以在这里查看孩子的个人信息。

## 六. 消息



消息标签显示教师和学生每个班级中发送的消息。家长可以查看消息和其中的附件，但无法在此处添加评论或发布消息。

## 七. 课程表

Period	Mon, September 17	Tue, September 18	Wed, September 19	Thu, September 20	Fri, September 21
1	Visual Arts 8:00AM - 9:00AM Risa Aoki	Visual Arts 8:00AM - 9:00AM Risa Aoki	Chinese 8:00AM - 9:00AM Maxine Reed	History HL HL 1 8:00AM - 9:00AM James Hendrick	
2	Chinese 9:15AM - 10:15AM Maxine Reed		Biology 9:15AM - 10:15AM Risa Aoki Room 204	Mathematics SL 9:15AM - 10:15AM Risa Aoki	English 9:15AM - 10:15AM Risa Aoki
3		History HL HL 1 10:30AM - 11:30AM James Hendrick			Chinese 11:45AM - 12:45PM Maxine Reed
4		Chinese 11:45AM - 12:45PM Maxine Reed	English 11:45AM - 12:45PM Risa Aoki		
5					Biology 1:00PM - 2:00PM Risa Aoki Room 204
6	English 2:15PM - 3:15PM Risa Aoki	English 2:15PM - 3:15PM Risa Aoki		Chinese 2:15PM - 3:15PM Maxine Reed	

如果你的学校正在使用 ManageBac 进行出勤管理，请单击课程表标签以查看你孩子的课堂出勤记录。单击下载 PDF 以导出你孩子的课程表的 PDF 文件。你也可以点击提交请假单直接在此页面上提交你的请假申请。

## 八. 出勤

Menu Faria International School Ann Epelbaum 62 Help & Support Logout

Chloe

GENERAL

- Academics
- Portfolio
- Calendar
- Profile
- Messages
- Blog

REFERENCE

- Timetables
- Attendance**
- Reports

Attendance

September 18, 2018

Class	Tue, Sep 18	Wed, Sep 19	Thu, Sep 20	Fri, Sep 21	Mon, Sep 24
Homeroom	PRESENT				
IB DP English A Literature (DP 2)	P6: PRESENT	P4: ABSENT			
IB DP Chinese B (DP 2)	P4: PRESENT				
IB DP History HL (DP 2) 1	P3: PRESENT				
IB DP Biology (DP 2)					
IB DP Mathematics SL (DP 2)					
IB DP Visual Arts (DP 2)	P1: PRESENT				

Submit Attendance Excusal

出勤标签显示你孩子的出勤情况，并详细列示他/她的缺席和出席情况。也可以通过点击提交请假单图标提交请假单。

## 九. 报告单

Chloe

GENERAL

- Academics
- Portfolio
- Calendar
- Profile
- Messages
- Blog

REFERENCE

- Timetables
- Attendance
- Reports**
- Behaviour

PARENTS ASSOCIATION

- Overview

Reports

Term Reports

August 2018 – June 2019

- Term\_Report.pdf  
Generated: September 11, 2018
- Term\_Report.pdf  
Generated: July 6, 2018

August 2017 – June 2018

- DP\_Term\_Report.pdf  
Generated: October 16, 2017

Progress Reports

- CAS\_Progress\_Report\_-\_Chloe\_Epelbaum\_-\_2017-01-10\_to\_2017-09-22.pdf  
Generated: September 28, 2018
- CAS\_Progress\_Report\_-\_Chloe\_Epelbaum\_-\_2016-07-04\_to\_2016-09-30.pdf  
Generated: October 7, 2015

如果你的学校使用 ManageBac 的报告模块，请单击报告单标签，导出你孩子的 PDF 格式成绩报告。

## 十. 家长协会



The screenshot displays a user interface for a parent dashboard. On the left, a dark sidebar contains navigation links for 'Henry' (GENERAL: Overview, Calendar, Attendance, Messages; ACADEMICS: Progress, Timetables, Portfolio, Reports, Behavior) and 'IB PARENTS ASSOCIATION' (Overview, Calendar, Messages, Files). The main area features a 'Dashboard' header, a 'Next 2 weeks' calendar with events like 'Parents fundraiser' on August 31st, and sections for 'Upcoming Events or Deadlines' and 'Latest activity'.

家长协会让你能与老师和其他家长保持沟通。它让你能发送消息，并收到有关即将举行的家长活动通知。

\*你的个人档案

The screenshot shows the top navigation bar of the parent dashboard. It includes a 'Menu' icon, the school name 'Faria International School', a user profile for 'Ann Epelbaum' (circled in red), and a 'Help & Support' link.

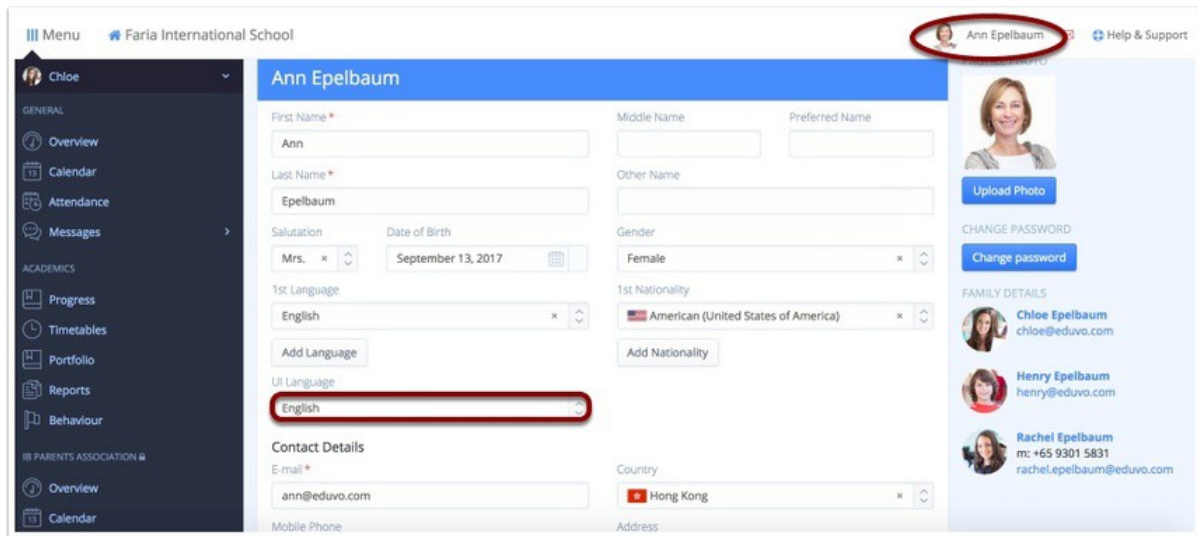
单击页面顶部的**你的姓名**，以更改你的电子邮件，密码或其他个人信息，以及界面语言。

EN: <https://managebac.zendesk.com/hc/en-us/articles/360019111251-Navigating-ManageBac-Parent->



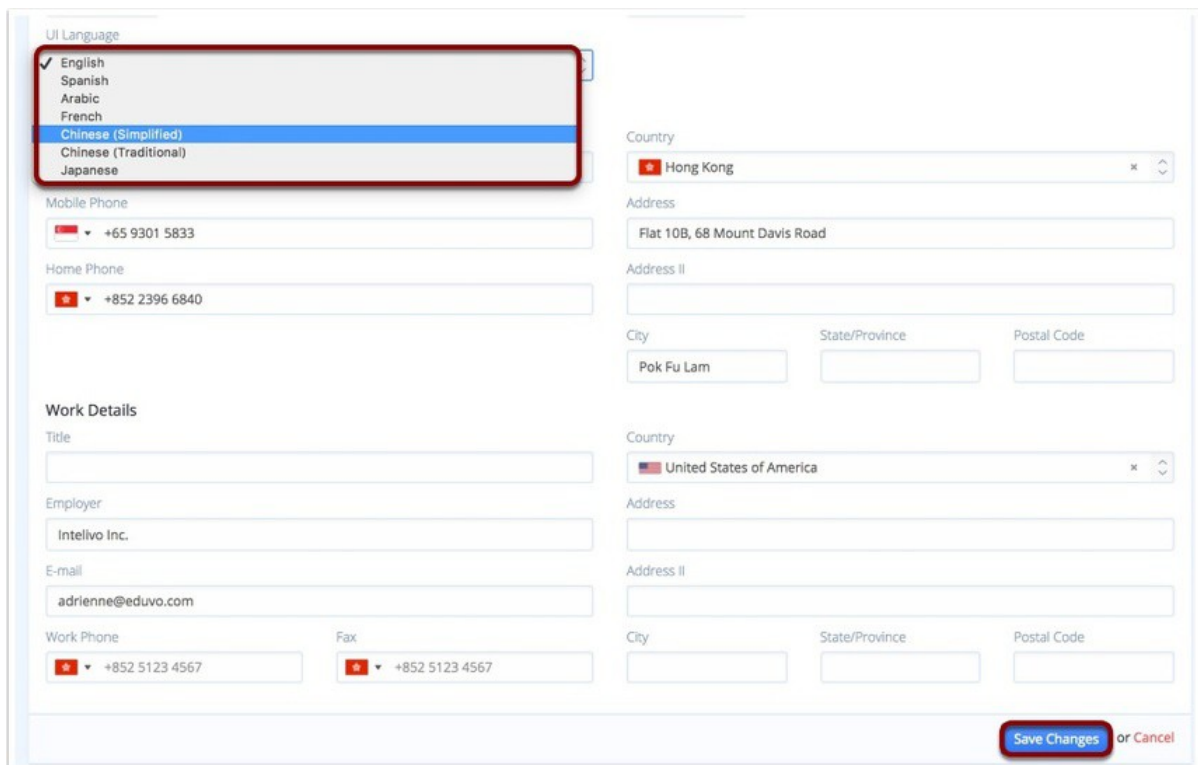
# 更新界面语言

## 1. 通过点击你的名字更新

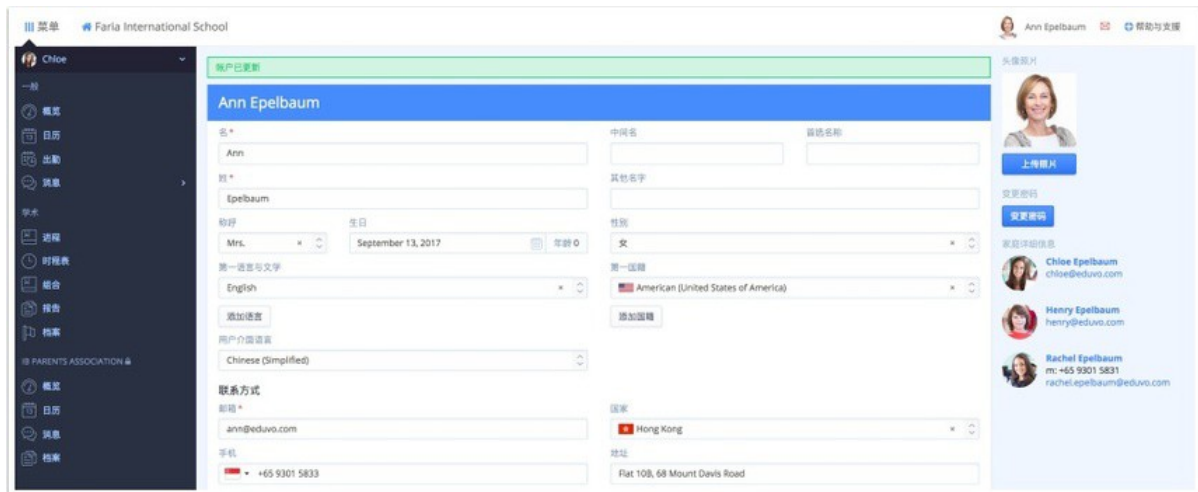


成功登录后，你可以通过单击你右上角的名字来更新界面语言。

## 2. 通过你的个人档案



在点击 UI Language 下，你可以设置用户界面语言。 可选范围包括英语，西班牙语，阿拉伯语，法语，中文（简体或繁体）或日语。单击页面底部的 Save Changes 以完成更改。



当页面刷新后，你的主菜单和页面内容将按照你选择的语言显示。

EN: <https://managebac.zendesk.com/hc/en-us/articles/360018803252-Updating-your-UI-Language>